

Sofia University Data Dictionary

TERM	DEFINITION
Abroad Student	A foreign student is someone living outside the U.S. and is enrolled at Sofia University. They are classified in the Race/Ethnicity Unknown category. The U.S. Nonresident category is reserved specifically for students that are in the U.S. under that specific legal status.
Academic Year	The period generally extends from July to June; usually equated to 4 quarters. Each quarter is 10 weeks long.
Accreditation	Sofia University is accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC). https://www.wscuc.org/
Application Fee	Application Fee - Charge for All students (both Domestic and International) for processing the application materials for admission to Sofia University.
Assessment	Collecting, analyzing, and reporting out defined student learning outcomes.
Census	Date within a quarter term at which the "snapshot" of enrollment and student credit hours (SCH) is taken. The Census Date will be 14 business days after the "Last Day to Add/Drop Courses" in the Academic Calendar with an additional 5 extra days to update in the SIS.
Cip Code	The Classification of Instructional Programs established by the U.S. Department of Education to describe academic fields of study. CIP codes are assigned to courses, majors, and academic departments and have a six-digit code in the form of xx.xxxx.

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Completed	A student who has completed the coursework and all program requirements as defined in the student academic catalog and is eligible to apply for graduation.
Concentration	An approved set of courses WITHIN A MAJOR that define a specialty area or specific field of study.
Conferred	A student who has met all of the program requirements as defined in the student academic catalog, applied for graduation, and paid the graduation fee.
Enrolled	The status when a student submits their deposit and registers for classes for a given quarter.
Enrollment Agreement	Upon signing, the student acknowledges receipt of the Academic Catalog and agrees to abide by the policies, rules, and regulations of the University.
Enrollment Report	The Enrollment Report is produced by the Registrar Office on the next day after the “Last Day to Add/Drop Courses” date from the academic calendar.
Financial Aid Full-time student	<p><u>Undergraduate</u>: A student enrolled in 12 or more units for a given quarter term.</p> <p><u>Graduate</u>: A student enrolled in 6 or more units for a given quarter term.</p> <p><u>Doctorate</u>: A student enrolled in 6 or more units for a given quarter term.</p>
Financial Aid Part-time student	<p><u>Undergraduate</u>: A student enrolled in less than 12 units for a given quarter term.</p> <p><u>Graduate</u>: A student enrolled in less than 6 units for a given quarter term.</p> <p><u>Doctorate</u>: A student enrolled in less than 6 units for a given quarter term.</p>

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Freshman	A type of Class Level denoting undergraduate students who have earned 1 to 45 credit hours.
FTE	<p>This is a calculation that takes the student credit hours they are enrolled in and turns them into an equivalent number of full-time, full year students.</p> <ul style="list-style-type: none"> • 12 total credit hours = 1 undergraduate FTE • 6 total credit hours = 1 graduate FTE • 6 total credit hours = 1 doctorate FTE
Headcount	The number of students enrolled for a given term regardless of their enrollment status. (i.e., full-time, $\frac{3}{4}$ time, part-time).
International Student	See Nonresident Alien.
Junior	A type of Class Level denoting undergraduate students who have earned 91 to 135 credit hours.
Major	The academic area of focus of the student. The Academic Program major code is based upon the six-digit Classification of Instruction Programs (CIP Codes), developed and published by the National Center for Educational Statistics.
Nonresident Alien	A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.
Registrar Full-time student	<p><u>Undergraduate</u>: A student enrolled in 12 or more units for a given quarter term.</p> <p><u>Graduate</u>: A student enrolled in 6 or more units for a given quarter term.</p> <p><u>Doctorate</u>: full-time as defined by the institution.</p>

TERM	DEFINITION
Registrar Part-time student	<p><u>Undergraduate</u>: A student enrolled in less than 12 units for a given quarter term.</p> <p><u>Graduate</u>: A student enrolled in less than 6 units for a given quarter term.</p> <p><u>Doctorate</u>: A student enrolled in less than 5 units for a given quarter term.</p>
Senior	A type of Class Level denoting undergraduate students who have earned 136 to 180 credit hours.
Single Qtr Credits Taken	The total number of credit hours for which a student has registered for the given quarter.
Sophomore	A type of Class Level denoting undergraduate students who have earned 46 to 90 credit hours.
Student Learning Outcome	A statement defined which describes the measurable skills, knowledge, and abilities a student should be able to demonstrate as a result of taking a course, completing a certificate, or a degree program.